

**MEDICAL RECORDS RELEASE AUTHORIZATION**

I, \_\_\_\_\_, hereby request that you release to:

☐ Self Address \_\_\_\_\_

☐ Physician \_\_\_\_\_

☐ Legal Counsel \_\_\_\_\_

a report of my diagnosis, treatment, prognosis and recommendations, as well as other data pertinent to your treatment of me from \_\_\_\_\_ to \_\_\_\_\_.

Date Requested \_\_\_\_\_ Patient Signature \_\_\_\_\_

Date of Birth \_\_\_\_\_ Patient Chart Number: \_\_\_\_\_

I understand that there is an administrative fee of 0.75 cents per page.

Additionally, I will be responsible for the cost of mailing the records certified, return receipt, which is a minimum of \$5.21. I understand that payment is due prior to the release of my records.

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*Office Use Only*

Received By: \_\_\_\_\_ Request Approved By: \_\_\_\_\_

Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

Physician Signature \_\_\_\_\_ Date \_\_\_\_\_

Date Chart Released: \_\_\_\_\_